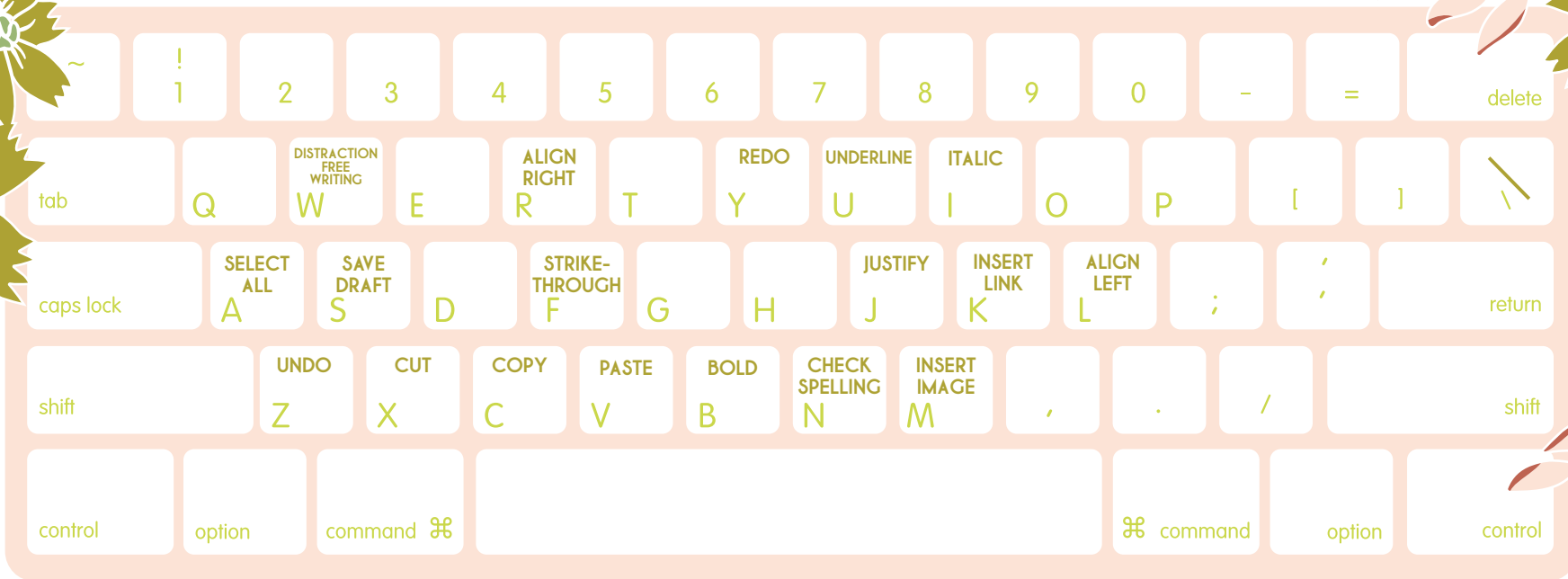


# WORDPRESS KEYBOARD SHORTCUTS



## EDITOR SHORTCUTS

ALT + SHIFT + N	CHECK SPELLING
ALT + SHIFT + L	ALIGN LEFT
ALT + SHIFT + J	JUSTIFY TEXT
ALT + SHIFT + C	ALIGN CENTER
ALT + SHIFT + D	STRIKETHROUGH
ALT + SHIFT + R	ALIGN RIGHT
ALT + SHIFT + A	INSERT LINK
ALT + SHIFT + S	REMOVE LINK
ALT + SHIFT + M	INSERT IMAGE
ALT + SHIFT + W	DISTRACTION-FREE WRITING
ALT + SHIFT + Z	SHOW/HIDE KITCHEN SINK
CTL + S	SAVE DRAFT POST

## EDITOR SHORTCUTS CON'T

CTL + C	COPY
CTL + V	PASTE
CTL + A	SELECT ALL
CTL + X	CUT
CTL + Z	UNDO
CTL + Y	REDO
CTL + B	BOLD
CTL + I	ITALIC
CTL + U	UNDERLINE
CTL + K	INSERT/EDIT LINK

## COMMENT SHORTCUTS

A	APPROVE THE COMMENT
S	MARK THE COMMENT AS SPAM
D	DELETES THE COMMENT
Z	RESTORES THE COMMENT
U	UNAPPROVES THE COMMENT
R	REPLY TO THE COMMENT
Q	ACTIVATES QUICK EDIT FOR INLINE EDITING

*\*MUST TURN ON SHORTCUTS FOR COMMENTS*

## BULK COMMENT SHORTCUTS

SHIFT + A	APPROVES CHECKED COMMENTS
SHIFT + S	MARKS CHECKED COMMENTS AS SPAM
SHIFT + D	DELETES CHECKED COMMENTS
SHIFT + U	UNAPPROVES CHECKED COMMENTS
SHIFT + T	MOVES CHECKED COMMENTS TO TRASH
SHIFT + Z	RESTORES CHECK COMMENTS FROM TRASH

*\*MUST TURN ON SHORTCUTS FOR COMMENTS*